

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JUNE 13, 2017**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call

Council Members

Dr. Stewart Beckett III, Chairman

Mr. Whit C. Osgood, Vice Chairman

Mrs. Jill Barry

Ms. Karen Boisvert

Mr. Lawrence J. Byar

Mr. Kurt P. Cavanaugh

Mr. William T. Finn

Mr. Thomas P. Gullotta

Mrs. Cara T. Keefe *{excused}*

(a) Pledge of Allegiance.

led by Chairman Beckett

Chairman Beckett congratulated Mrs. Keefe for the birth of her daughter Teagan Rose.

2. Public Comment.

No one spoke

3. Special Reports.

None

4. Old Business.

None

5. New Business.

(a) Action on amendment to Parks & Recreation Fee Schedule effective July 1, 2017.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017. Mr. Ray Purtell, Director of Parks and Recreation explained the process to date noting a unanimous recommendation from the Recreation Commission. He also said that for the basic offerings, they work with social services in case a family has financial need. Vice Chairman Osgood asked if the opportunity for aid was advertised to families. Director Purtell said it was published in the catalogue that goes to every household. Vice Chairman Osgood asked about the tracking of non-resident participants. Director Purtell said that very few were open to non-resident participants but there are a few like the adult sports teams and aquatic facilities that draw a few at double the resident rate. Vice

Chairman Osgood expressed support of the fee increases and the goal of the programs being self-supporting.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the Parks & Recreation Department Schedule of Fees and Charges – General Fund and Special Revenue Fund, as amended, for fiscal year 2017-2018, as detailed in a report by the Town Manager dated June 9, 2017 and as recommended by the Recreation Commission.

Result: Motion passes unanimously {8-0-0}.

(b) Action to adopt Affirmative Action Goals for fiscal year 2017-2018.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017, noting that they try and speculate openings. He continued saying that they try and cast a wide net to get a large and diverse candidate pool and hire the best candidate.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby adopts 2017-2018 Affirmative Action Goals as described in a report by the Town Manager dated June 9, 2017, and as recommended by the Human Relations Commission.

Result: Motion passes unanimously {8-0-0}.

(c) Action on Amendment to Town Pension Plan – increase non-affiliated payroll contribution effective July 1, 2017.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017, saying that this was anticipated in the budget and the employees understand the situation. Mr. Finn asked about the response. Mr. Johnson explained that they held sessions on the potential changes which were well attended and that the staff understands. Mr. Finn asked Mr. Johnson to convey thanks to the staff from the Town Council for working with them.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$100,000 transfer from Facilities Maintenance/Full-time Wages to Pension for the 2018 Actuarially Determined Contribution, as described in a report by the Town Manager dated June 9, 2017.

Disc: Chairman Beckett said the town was blessed with both affiliated and non-affiliated staff that seek to do a great job, improve and understand the financial issues.

Result: Motion passes unanimously {8-0-0}.

(d) Action on between department transfer – Facilities Maintenance to Pension - \$100,000.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017, noting the continued financial pressure and that this would be coupled with the funding the following year.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$100,000 transfer from Facilities Maintenance/Full-time Wages to Pension for the 2018 Actuarially Determined Contribution, as described in a report by the Town Manager dated June 9, 2017.

Result: Motion passes unanimously {8-0-0}.

(e) Action on rent payments for Winter Hill Farm – 5 year extension – Glastonbury Hunt Club.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017, noting that it was important for the success they have a fully subscribed program. Mr. Byar questioned if there had been any concerns from tenants or neighbors. Mr. Johnson said that there was nothing from the neighborhood and anything else that had been expressed was thoroughly reviewed and not substantiated. Mr. Byar expressed support. Vice Chairman Osgood asked about a wind turbine and communication tower. Mr. Johnson said that they had been discussed. Vice Chairman Osgood expressed support but wanted to be sure those options were not precluded in the language of the lease and without any change in the terms.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the annual rent payment for the 5 year extension in the lease between the Town of Glastonbury and Glastonbury Hunt Club, LLC, for the town-owned Winter Hill Farm property, in accordance with the Lease dated June 2012, and the annual rent payments described in a report by the Town Manager dated June 9, 2017.

Result: Motion passes unanimously {8-0-0}.

6. Consent Calendar.

(a) Action on proposal for the 2017 Neighborhood Assistance Act Program (set public hearing).

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

a. 2017 Neighborhood Assistance Act Program

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, June 27, 2017 on a proposal submitted by the Maffe Foundation under the 2017 Neighborhood Assistance Act Program.

Result: Motion passes unanimously {8-0-0}.

7. Town Manager's Report.

Mr. Johnson reviewed his memo report dated June 9, 2017, remarking that the footings were being installed for the boardwalk at the boathouse. He noted that CRCOG recognized the Glastonbury and East Hampton inter-town cooperation agreement for emergency dispatch. He explained the variety of responses from municipalities to the state law with a cap on the motor vehicle tax at 32 mils with some disregarding it, some delaying sending out tax bills and others considering a supplemental tax. He said that they planned for a \$1M grant if the MV Tax was sustained at 32 mils but if it is not sustained, it is unlikely they will receive the grant as well. He noted that their MV Tax rate may need to go to 35 mils and that they could communicate to the taxpayers in the bills.

Chairman Beckett asked about the timeline. Mr. Johnson said they were working on it right now and he may seek a special meeting if necessary. Mr. Gullotta asked if they would have a need for a public hearing. Mr. Johnson said he didn't think so but he would double check. Mr. Gullotta questioned the role of the Board of Finance. Mr. Johnson said that they took an action to establish a mil rate but the Council enacts the budget, adopts revenues and expenditures. Mr. Gullotta advocated for a charter revision. Mr. Byar expressed frustration at the uncertainty from the state and praised the look of the boardwalk. He asked if they were within budget and Mr. Johnson said that they were.

Vice Chairman Osgood confirmed the Board of Finance already set the mil rate and said that taxes will go out one way or another favoring a communication in the tax bill. Mr. Cavanaugh was critical of the house speaker who had remarked he was tired of hearing from municipalities avoiding making big decisions, saying that they have been right along. He was also critical of the former speaker who said residents were looking for vision, questioning where he was when he was speaker. He said that they have been keeping their budgets at zero and was highly critical of the state representative blaming municipalities for state issues. Mr. Gullotta agreed. Chairman Beckett said that besides zero increases, they have eliminated positions and found process efficiencies.

Mr. Cavanaugh said he loved the boardwalk and was sad that wasn't the way it was originally proposed. He noted he and Chairman Beckett attended the Lobster Fest and heard nothing but positive comments about the roundabout. He asked about the construction schedule and if there was enough manpower on the project. Mr. Johnson said they were pretty much on target and were staying in close communication with the contractor. He remarked that perhaps if the state had done what the towns had done over these years, they wouldn't be in the position they are in. Mr. Finn said it was great to see the boathouse come to fruition. He continued saying that when things go awry, they need seasoned leadership which is what the town had. He thanked Mr. Johnson for his efforts. Mr. Johnson said that he was not alone, there was Mr. Purtell and many others who stayed focused. Mrs. Barry asked about the tobacco ordinance and the school air

conditioning. Mr. Johnson said he has some dates for the subcommittee to meet for tobacco. He said that one of the on-call vendors is working on the air conditioning option.

8. Committee Reports.

(a) Chairman's Report.

Chairman Beckett said that CRCOG is making progress on the database management program and four towns will be piloting it soon. He reiterated the praise they received for the inter-town cooperation on the emergency response system. He also said the FastTrack bus has been positive even though its success hasn't gotten a lot of press. Vice Chairman Osgood said that the board meeting for MDC is the following Monday so he may have an update at the next meeting.

9. Communications.

(a) Letter from CT Siting Council re modifications to existing telecommunication facility at 115 Birch Mountain Road.

10. Minutes

(a) Minutes of May 23, 2017 Regular Meeting.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes, as submitted, for the regular meeting of May 23, 2017.

Result: Motion passes unanimously {8-0-0}.

11. Appointments and Resignations.

None

12. Executive Session.

(a) Potential property acquisition.

(b) Pending litigation – Watson v. Town of Glastonbury.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby enters executive session at 7:43pm, for the point of discussing potential property acquisition and pending litigation-Watson v. Town of Glastonbury.

Result: Motion passes unanimously {8-0-0}.

Present for the executive session was Mr. Chip Beckett, Chairman, Mr. Whit Osgood, Vice Chairman, Mrs. Jill Barry, Ms. Karen Boisvert, Mr. Lawrence J. Byar, Mr. Kurt P. Cavanaugh, Mr. William T. Finn and Mr. Thomas P. Gullotta.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 8:12pm.

Result: Motion passes unanimously {8-0-0}.

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO. 1 \$20,000 APPROPRIATION AND TRANSFER FROM THE CAPITAL RESERVE-UNASSIGNED FUND BALANCE TO CAPITAL PROJECTS-ENERGY EFFICIENCY FOR NEW LED EXTERIOR LIGHTING AT TOWN HALL.

Mr. Johnson reviewed his memo on the topic dated June 9, 2017. Chairman Beckett called for public comment but no one spoke and he closed the public hearing.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$20,000 appropriation and transfer from the Capital Reserve-Unassigned Fund Balance to Capital Projects-Energy Efficiency for new LED exterior lighting at Town Hall, as described in a report by the Town Manager dated June 9, 2017 and as recommended by the Board of Finance.

Result: Motion passes unanimously {8-0-0}.

NO. 2 HEALTH DEPARTMENT FEES AND CHARGES – TOWN CODE SECTIONS 5-28-PLANS TO BE SUBMITTED WHEN BUILDING IS NOT TO BE CONNECTED TO MUNICIPAL SYSTEM; CONTENTS; 5-29-TEST; COSTS; 5-33-WELL WATER USE PERMIT REQUIRED; 5-34-INSTALLATION BY LICENSED CONTRACTORS ONLY; PERMITS REQUIRED; 7.5-11– SUBMISSION OF PLANS. (Continued from May 23, 2017 meeting)

Mr. Johnson reviewed his memo on the topic dated June 9, 2017. Director Mis offered to answer questions but none were asked. Chairman Beckett called for public input but no one spoke and the hearing was closed.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendments to the Town Code to establish and adjust fees and charges assessed by activities performed by the Health Department as follows:

Section 5-28 – Plans to be submitted when building is not to be connected to municipal system: contents.

- Section 5-29 – Test: costs.
- Section 5-33 – Well water use permit required.
- Section 5-34 – Installation by licensed contractors only: permits required.
- Section 7.5.11 – Submission of plans.

BE IT FURTHER RESOLVED, the following fees are established by Council policy action:

- Well water backwash treatment review - \$125.00
- Child daycare plan review - \$100.00
- Pool inspection - \$150.00
- Migrant worker housing inspection - \$50.00

As described in a report by the Town Manager date June 9, 2017, with attachment detailing proposed fees and charges dated June 9, 2017.

Result: Motion passes unanimously {8-0-0}.

13. Adjournment.

Motion By: Mr. Cavanaugh

Seconded By: Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of June 13, 2017, at 8:16 pm.

Result: Motion passes unanimously {8-0-0}.

Respectfully submitted,

Kimberly Meanix Miller

Kimberly Meanix Miller
Recording Clerk

Stewart Beckett, III
Chairman